



In-Person Events and Conferences Terms & Conditions

Please note the following terms and conditions for delegate bookings received for SSA UK events in-person, meetings, workshops, or conferences.

General

1. These terms apply once a completed booking has been received via the website.
2. Event information including venue/location, agenda, speaker(s), and accommodation (where applicable) can be found on the events pages on the website.
3. We reserve the right to change the agenda, venue, content or listed speakers as necessary or to postpone/cancel the event.
4. If an event is postponed or cancelled, the SSA UK will contact all delegates at the earliest opportunity to advise and to arrange a refund if a payment has been made and processed (terms and conditions apply).
5. Dietary and access requirements must be notified to us at the point of booking or as soon as possible thereafter. Unfortunately, if we are not notified in time, we may be unable to accommodate the request.
6. By booking to attend the event you agree to the SSA UK storing and using the data provided for event preparation and printing of materials including, but not limited to, delegate badges and attendance lists. We may also use your data to notify you of other events and/or share your data with relevant event partners in connection with the event.

Confirmation of Bookings

1. Confirmation of bookings will be sent to the attendee.
2. If you have not received confirmation from the SSA UK upon submission of your booking via the website, please email admin@ssauk.com or call 01270 623150 to advise.

Cancellations/Substitutions

1. Only cancellations advised in writing to admin@ssauk.com will be accepted and refunds will be dependent upon the cancellation terms for that event. Please ensure you advise the name of the delegate not attending.
2. Substitutes are permitted. Please advise the SSA UK office as soon as reasonably possible via admin@ssauk.com if you require a substitution with the name of the original delegate and the name of the substitute delegate.
3. Event bookings are not transferable to alternative events under any circumstances.