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# Sustainability Award Sponsored by OpenTech Alliance

**Mandatory requirements**

* Entries must be provided in an electronic version; a Word document or PDF are preferred.
* A signed Permission to Publish Form must be included with each entry.

**Format of the entry**

* Place the business name at the top of the first page.
* Provide some background on the business, such as its size, location and history.
* Provide good quality photos to support your entry.
* Use clear, concise wording and paragraphs. Remember, the judges will be reading lots of entries, so make it as easy to read as possible, and consider using a summary to make your key points stand out.

**Judging Criteria**

You should consider the following judging criteria when submitting your entry:

The Sustainability Award is not restricted to a specific service, facility or product. **Entries can be from both suppliers and operators.** Entries can be in either or both of the following categories.

**Environmental sustainability**: Reducing the business's impact on the natural environment. This could be done by reducing carbon, energy use, waste, water use, or other ways to improve the natural environment.

**Social impact -** Identifying and managing business impacts, both positive and negative, on people. This could include employees, customers, or the general community. How does the entry provide a positive impact on the social community?

Entries should cover the following elements:

* The unique qualities of the entry
* Its application to the broader industry
* Positive impact on the business
* Facts on how the initiative has impacted the environment or social community.

Provide an overview of your sustainability initiative, including the circumstances that prompted its development and any case study material.

Your entry will be subject to strict confidentiality undertakings and will not be released outside the judging group.

If you have any questions about completing this entry, please contact Rennie Schafer, FEDESSA CEO, at [rschafer@fedessa.org](mailto:rschafer@fedessa.org) or +44 1270 623 150.

**Good Luck!**

**IMPORTANT**

**Submission for entries close:**

**Wednesday, 28 August 2024**

**Send entries to awards@fedessa.org**

1.Cover

Company Logo

Award Name

Company Name

Company image

2. Background on Company

Include company images above   
or below text, or down the side here.

*Add in a section here on the background of the company   
including size, location and history.*

3. Judges criteria

The Sustainability Award is not restricted to a specific service, facility or product. **Entries can be from both suppliers and operators.** Entries can be in either or both of the following categories.

* **Environmental sustainability**

Reducing the business's impact on the natural environment. This could be done by reducing carbon, energy use, waste, water use, or other ways to improve the natural environment.

* **Social impact**

Identifying and managing business impacts, both positive and negative, on people. This could include employees, customers, or the general community. How does the entry provide a positive impact on the social community?

**Now use each of the headings below to show how your entry meets the judges criteria outlined above:**

Include photos or graphs

**The unique qualities of the** **entry**

**Its application to the broader industry**

**Positive impact on the business**

**Facts on how the initiative has impacted the environment or social community**

**4. Summary**

*Summarise why you have entered the Sustainability Award.*